

1
2
3
4
5
6

**MINUTES OF THE
BOARD OF SELECTMEN**

**MEETING OF
September 5, 2007**

7 The Board of Selectmen held a meeting on Wednesday September 5, 2007 in the Media Center,
8 Salem High School, at 44 Geremonty Drive, Salem, NH.

9
10 **PRESENT:** Chairman Everett P. McBride, Vice-Chairman, Elizabeth A. Roth, Secretary Arthur
11 E. Barnes, Selectman Michael J. Lyons, Selectman Patrick Hargreaves (joined the meeting at
12 7:17 p.m.) and Town Manager Dr. Henry E. LaBranche.

13
14 **CALL TO ORDER**

15 Chairman McBride called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. He
16 introduced the Board members and department head who were present.

17
18 **CHAIRMAN COMMENTS**

19 Chairman McBride stated he would address the matter of the decision of the State to delay the
20 widening of I-93 at the end of the meeting.

21
22 **1. 2008 Operating Budget Review**

23 • **Engineering (a/c 30100, pages 25 – 28)**

24 Mr. Bob Puff provided the Budget presentation.

25
26 *Line item 4092 (Temporary Pay):* Mr. Puff highlighted the 40% increase in this line item,
27 explaining this was additional administrative help required in Engineering to get it to the
28 2006 level.

29
30 *Line item 4327 (Gas and Oil):* It was explained that the increase in gasoline was based on a
31 three year average.

32
33 *Line item 4600 (Office Equipment and Furniture):* It was explained that this was a new line
34 required to replace a drafting chair.

35
36 Chairman McBride queried the increase in health insurance and was told it was the regular
37 increase.

38
39 *Line item 4405 (Memberships and Publications):* At the request of Selectman Roth, Mr. Puff
40 explained that subscribing to the publications listed in the backup enabled the staff to interact
41 with peers and to receive journals and publications which helped them to keep current with
42 changes in the industry. He also stated that most of the organizations offer member discounts
43 when attending their seminars and that most of the money spent on this item would be offset
44 by attending meetings and training.

1 In response to a query from Selectman Lyons, Mr. Puff explained that most of the increase
2 was for publications which had been cut last year and the rest was for changes in membership
3 rates.

4
5 In response to Selectman Roth's request for clarification, Mr. Puff explained that the
6 documentation he was requesting is the main reference document they use for bid projects
7 like the road program.

8
9 This concluded the presentation for Engineering.

10
11 Dr. LaBranche commented on two pieces of information he handed out. He explained the
12 top sheet was the rationale Mr. Pelletier of Assessing had presented regarding his request to
13 move a part time staff member to full time. The other sheet was from Patti Drellick
14 indicating how she intended to make her request for staffing at the Senior Center cost neutral.

15
16 • **Public Works (a/c 40400, pages 149 – 177)**

17 Mr. Rick Russell provided the Budget presentation, assisted by Mr. Bill Daley for Water and
18 Sewer.

19
20 ***Sewer Administration (a/c 28100, page 214)***

21 Mr. Russell stated the overall budget for Sewer had decreased by 38%. With regard to pay
22 he explained he had used a three year average to arrive at the figures.

23
24 *Line item 4235 (Small Tools and Equipment):* Mr. Russell stated he expected to spend the
25 2007 budget by the end of the year.

26
27 *Line item 4244 (Gravel):* It was explained that this was meant to cover emergency sewer
28 breaks.

29
30 *Line item 4249 (Resurfacing):* Mr. Russell stated they had only used \$518 for the last three
31 years, therefore he was only asking for \$300 for 2008.

32
33 *Line item 4399 (Legal Services):* It was explained this is to cover unforeseen expenses.

34
35 *Line item 4400 (Contracted Services):* Mr. Russell explained the 18% increase was for the
36 water treatment plant and the sewer I & I study, and referred to handouts he provided to the
37 Board.

38
39 Mr. Russell pointed out that most items are level funded.

40
41 In response to a query from Chairman McBride as to why the item 'Water Treatment Plan'
42 was in the Sewer budget, Mr. Russell clarified that it referred to the remediation of the
43 former waste water treatment plant.

44
45 In response to a query from Chairman McBride on what was spent last year on the sewer I&I
46 study, Mr. Russell explained that the work completed this year was paid for by monies

1 encumbered in 2006. At the request of Chairman McBride, Mr. Russell provided details of
2 the work which had been done in 2007 to repair leaks.

3
4 *Line item 4235 (Small Tools and Equipment):* Mr. Russell explained for Selectman
5 Hargreaves that he would usually replace the tools within next couple months.

6
7 *Line item 4200 (Office Supplies):* Selectman Hargreaves was told that \$17 was all that had
8 been expended in this line to date.

9
10 Mr. Daley explained they do repairs on sewers after the sewer breaks, and that they had
11 combined two accounts into one (Gravel).

12
13 **Water Fund (page 224 – 240)**

14 ***Water Administration (a/c 38100, page 225 – 229)***

15 Mr. Russell explained the total Water budget is down 12.08%. He stated he has asked to
16 have an additional temporary employee (they usually have two) for the summer to do the
17 meter validation and also to increase their rate from \$9 to \$10 (which would be an additional
18 \$1,340).

19
20 Chairman McBride asked how many meters had been done under the meter validation project
21 and Mr. Russell stated approximately one third. He explained there were 30 commercial
22 customers yet to be done. On the residential side they are still appealing for the public to
23 return the postage paid cards which had been left. Chairman McBride asked for confirmation
24 that additional staff will assist in completing more.

25
26 Chairman McBride asked what the response had been with the postage paid card, and Ms.
27 Savastano responded that it had not been as successful as they had hoped. A brief discussion
28 followed on the cost of doing the work evenings and weekends and the best way to get the
29 work done. Chairman McBride suggested getting part time staff to do shifts to cover
30 evenings as an option.

31 Chairman McBride asked Mr. Russell to go to the union to ask about changing the shift time
32 for temporary summer staff.

33
34 *Line item 4200 (Office Supplies):* Finance provided the total expenditure to date of \$599 for
35 this line, as requested by Selectman Hargreaves. They pointed out that August is not yet
36 included in that number.

37
38 *Line item 4405 (Memberships and Publications):* In response to a query from Selectman
39 Hargreaves, Mr. Russell responded that in the certification renewals there are 13 licenses for
40 seven operators, as some have double licenses. He provided details of the number of staff
41 who are members of the other associations listed in the backup. Mr. Daley confirmed there
42 were different employees who were members of the different associations, and that the
43 benefits from membership included the ability to keep up with the industry and discounts on
44 training events.

1 *Line item 4453 (Meetings & Training):* In response to Selectman Hargreaves, Mr. Daley
2 stated the money will be spent as they usually do the training in the fall. Ms. Savastano
3 explained that in 2006 training came under the Town Manager's budget.
4

5 *Line item 4600 (Office Furniture & Equipment):* In response to a query from Selectman
6 Hargreaves, Mr. Russell explained the \$2,500 requested for 2007 was to set up office space
7 for the new Chemist, and the \$350 requested for 2008 is to cover unforeseen breakages.
8

9 ***Water Operations (a/c 38110, page 230 – 233)***

10 Mr. Russell pointed out the account is down 21.38% overall.
11

12 *Line item 4235 (Small Tools and Equipment):* Mr. Russell pointed out that they would be
13 replacing tools and equipment in the fall.
14

15 He explained that Sand and Gravel are now combined under line item 4244.
16

17 *Line item 4400 (Contracted Services):* – Mr. Daley explained this line would be down 44%
18 on last year's budget as a number of items for the organics project and the water master plan
19 would not be in 2008.
20

21 Mr. Russell stated that Energy New England has installed water savings devices in some of
22 the schools and his department will be monitoring the savings with the Superintendent of
23 Schools. He also pointed out that the Fire Department would be handing out water
24 conservation information at their open house in October.
25

26 *Line item 4484 (Meter Replacement):* It was explained this item will increase due to the
27 replacement of outside meter readout equipment.
28

29 *Line item 4485 (Hydrants):* It was explained that there are eight old hydrants which they use
30 for parts. He also provided details of the new hydrants at DPW and those which will be
31 replaced.
32

33 *Line item 4496 (Electricity):* Mr. Russell pointed out that they did not think they would use
34 all the electricity they had estimated for this year due to a decrease in water consumption and
35 therefore pumping. Ms. Savastano explained for Selectman Lyons that water consumption
36 will be down again this year.
37

38 *Line item 4244 (Gravel):* Selectman Hargreaves was told that they had expended \$1,284 to
39 date.
40

41 *Line item 4249 (Resurfacing):* Selectman Hargreaves asked why they would ask for more if
42 they have only spent half of what was budgeted last year. Mr. Russell explained that they
43 could use more if they have a lot of water breaks.
44

45 *Line item 4255 (Chemicals):* Finance stated the expenditure to date is \$46,542 for Selectman
46 Hargreaves.

1 *Line item 4256 (Tubing and Parts):* Finance stated the expenditure to date is \$12,040.

2
3 *Line item 4400 (Contracted Services):* Finance stated the expenditure to date is \$321,397 and
4 Mr. Daley stated he was not aware of any major expenditure required between now and the
5 end of the year.

6
7 *Line item 4482 (Purchase of Water):* Finance pointed out that the Turner-well site royalties
8 are paid quarterly and therefore would not be paid until end September and December.

9
10 *Line item 4497 (Other Utilities):* Finance stated the expenditure to date is \$36,707.

11
12 Mr. Russell pointed out that a lot of the Contracted Services items are billed monthly
13 therefore they will continue to see bills through December.

14
15 Selectman Barnes opened a discussion on the Turner well site and the costs. Mr. Daley stated
16 they could develop a projection of cost for treating the well water. Selectman Lyons stated he
17 thought it worth pursuing after budget process has been completed. Mr. Russell pointed out
18 that there was a consultant looking at the water master plan, and he could steer them towards
19 looking at this if the Board desires. Further discussion took place on this matter.

20
21 ***Buildings (a/c 38120, page 234 – 235)***

22 *Line item 4401 (Cleaning Services):* Mr. Daley informed Selectman Hargreaves that the
23 cleaning services is contracted and is reviewed each year. Ms. Savastano stated the \$1,300
24 was cut on this line item.

25
26 *Line item 4452 (Building Maintenance):* Selectman Hargreaves was informed that the total
27 expended in this line item is \$2,489 and Mr. Russell confirmed there are still some repairs to
28 be done this year.

29
30 ***Water Debt (a/c 38130, page 236 – 237)***

31 Mr. Russell handed over to Ms. Savastano to answer questions for the Board. Chairman
32 McBride confirmed there are no bonds coming due this year.

33 ***Water Capital Projects (a/c 38140, page 238 – 239)***

34 *Line item 4738 (Vehicles):* Mr. Russell provided information on the vehicles he wished to
35 replace. A discussion took place between Mr. Russell and Selectman Hargreaves, and
36 Selectman Hargreaves asked to visit to take a look at the vehicles.

37
38 ***Supplemental Items (page 2)***

39 *Line item 38110-4610 (Water Equipment):* Mr. Russell stated this piece of equipment would
40 enable his staff to pinpoint the origins of leaks. Chairman McBride asked for statistics from
41 other companies who have used the equipment to prove the equipment works. Mr. Russell
42 made the point it will assist in conserving water.

43
44 Selectman Roth asked if the equipment could be leased per event rather than purchasing it,
45 and Mr. Russell offered to find this out. Mr. Russell informed Selectman Roth that there are

1 on average a minimum of 25 water breaks annually. Mr. Daley stated that the object is to
2 save money, and that one event would pay for the equipment.

3
4 ***District Court (a/c 10200, page 19 – 20)***

5 Mr. Russell introduced Mr. Dave Wholly to assist him in this presentation.

6 He stated that overall this account is down by 2.44% from last year.

7
8 *Line item 4401 (Cleaning Services):* Ms. Savastano explained that the cleaning contract
9 expires in December, and therefore the figure quoted reflects this year's contract. She also
10 confirmed that it would go out to bid in December and may be more than the current one.

11
12 *Line item 4452 (Building Maintenance):* Mr. Russell stated the furnace needs maintenance
13 and parts replaced. He also spoke about other repairs to the building which will be required.
14 Chairman McBride asked about the contract with the State, and Dr. LaBranche confirmed it
15 is renewed for the same amount.

16
17 ***Town hall (a/c 10350, page 49 – 52)***

18 *Line item 4098 (Overtime pay):* Mr. Russell pointed out the decrease in Custodian overtime
19 pay.

20
21 Mr. Russell provided an overview of each of the line items.

22
23 *Line item 4452 (Building Maintenance):* Ms. Savastano pointed out for the benefit of
24 Selectman Hargreaves that the fire extinguisher/fire alarm maintenance does not need to go
25 out to bid as it is under \$5,000. She offered to check whether it is a contract.

26
27 In response to a query from Selectman Hargreaves in relation to the alarm maintenance, Mr.
28 Russell stated that as far as he was aware they were still honoring a contract with the original
29 installer of the equipment.

30
31 *Line item 4600 (Office Furniture and Equipment):* Chairman McBride pointed out that this
32 item was for the whole Town Hall. Mr. Wholley pointed out that the Joint Loss Management
33 Committee had made recommendations to make replacements which led to a discussion on
34 whether the amount budgeted would be adequate.

35
36 ***Old Town Hall (a/c 10351, page 53 – 54)***

37 Mr. Russell pointed out that this account is down by 42.5% overall.

38
39 *Line item 4210 (Operating Supplies):* Mr. Russell pointed out that the monies for cleaning
40 supplies has not yet been expended this year, however P Drellick will be making a purchase
41 to replace the supplies she uses from the Senior Center when she cleans the building.

42
43 Selectman Hargreaves asked whether there were plans to power wash and clean the building,
44 and Mr. Russell responded that they would not do that until there were ready to paint the
45 outside. There followed a brief discussion on building maintenance and priorities. Mr.
46 Russell stated that he would be asking for a new roof for the building next year.

1 ***Hose House (a/c 10353, page 55 – 56)***

2 Mr. Russell pointed out that this account will increase by 2.77% overall.

3 Selectman Hargreaves asked whether the building had received any flooding last year and
4 Mr. Russell responded that in a prior year the contents had been affected, but the foundation
5 is sound.

6
7 ***Old Library (a/c 10354, page 57 – 58)***

8 Mr. Russell stated that this account will decrease by 11.88% overall, and he provided an
9 explanation of the line items as laid out in the back up information.

10
11 ***School House #5 (a/c 10355, page 59 – 60)***

12 Mr. Russell stated that the account will decrease by 3.12% overall and provided an
13 explanation of the line items as laid out in the back up information.

14
15 ***Depot Train Station (a/c 10356, page 61 – 62)***

16 Mr. Russell stated they were only carrying electricity for the building in anticipation that it
17 will be needed. It was confirmed for Selectman Roth that the money the Board voted to
18 expend on a study came out of the Depot Trust Fund.

19
20 ***Animal Control (a/c 40400, page 149 - 152)***

21 Mr. Russell provided an explanation of the line items as laid out in the back up information.

22
23 *Line item 4430 (Disposition of Animals):* Mr. Russell stated this line has gone up 40% as
24 costs have risen. Chairman McBride asked how they had come up a with number and Mr.
25 Russell stated that they had used projections as the three year average did not work for this
26 line item. Chairman McBride pointed out that the backup for this line item was incorrect and
27 should read \$1,400.

28
29 *Line item 4431 (Veterinarian Emergency Care):* Mr. Russell pointed out that although they
30 had not expended much in this line to date, it would only take the care of one injured animal
31 to wipe out the budgeted amount.

32
33 *Line item 4453 (Meetings and Training):* It was pointed out that the requested amount in this
34 line was to enable the Animal Control Officer complete the second part of his National
35 Cruelty Investigation schooling in order that he can obtain his certification in Animal
36 Cruelty.

37
38 *Line item 4496 (Electricity):* Mr. Russell pointed out they have taken out the costs for the
39 third trailer for the Salem Animal Rescue League as this has not been delivered to date

40
41 In response to Selectman Hargreaves query on the certification of the Animal Control
42 Officer, Mr. Russell pointed out that the officer has to testify in court all the time and the
43 certification would lend credence to his testimony, but that his certification is not in his
44 contract.

1 *Line item 4431 (Veterinarian Emergency Care):* Selectman Hargreaves was provided with
2 the three year average and confirmed that only \$176 had been expended to date. There
3 followed a discussion about whether the Town is reimbursed if the animal is saved and then
4 adopted from Animal Rescue.

5
6 Chairman McBride declared a five minute recess and called the meeting to order again at
7 8:55 p.m.

8
9 ***Public Works Administration (a/c 50100, page 154 – 157)***

10 *Line item 4223 (Academic Reimbursement):* Mr. Russell pointed out that this item will go
11 down as the monies have not been used over past three years.

12
13 *Line item 4239 (Dam Repairs and Maintenance):* Mr. Russell pointed out that this item has
14 increased by 19.63% due to increases in fees.

15
16 Mr. Russell provided information on those line items which will increase next year. He also
17 clarified some information for Selectman Hargreaves on the two flumes. There was a
18 discussion on the electronic gate system at the Wheeler dam.

19
20 *Line item 4090 (Regular pay):* Selectman Hargreaves pointed out that there was no asterisk
21 in the backup to identify the employee receiving the step increase. Mr. Russell stated that
22 this referred to the Operations Manager.

23
24 *Line item 4405 (Memberships & Publications):* Ms. Murray explained how the figures were
25 arrived at for the certifications. In response to a query from Selectman Hargreaves Mr.
26 Russell explained that the scale license is for the State to come and certify the scale when it
27 has been checked.

28
29 *Line item 4453 (Meetings & Training):* Mr. Russell explained for Selectman Hargreaves that
30 the certification for the Backhoe Operator will save money eventually.
31 Mr. Russell said he would get information to the Board on price increases from the State for
32 the dam.

33
34 ***Public Works Garage (a/c 50110, page 158 – 159)***

35 *Line item 4498 (Building Repairs):* Mr. Russell pointed out that he is asking for monies to
36 replace the last four replacement windows, and also money for electrical work to hook up a
37 generator which they are swapping out. In response to a request from Selectman Hargreaves
38 Mr. Russell informed everyone that they had saved \$20,000 by using the generator which
39 they already have.

40
41 *Line item 4401 (Cleaning Services):* Ms. Savastano explained there was a reduction from
42 \$6,000 to 5,400 in this item.

43
44 *Line item 4497 (Other Utilities):* Mr. Russell confirmed for Selectman Hargreaves that they
45 are not on Town sewage.

1 ***Fleet (a/c 50120, page 160 – 162)***

2 *Line item 4456 (Radio Maintenance):* Mr. Russell pointed out that he had requested monies
3 to replace batteries for the hand held radios.

4
5 ***Streets and Shops (a/c 4090, page 163 – 167)***

6 *Line item 4242 (Street Lining):* Mr. Russell pointed out that the contract for this came in
7 higher by 7%.

8
9 *Line item 4245 (Bituminous Concrete):* Mr. Russell explained that the crack sealant has been
10 moved to be part of Maintenance, and the hot top increased by 26%.

11
12 *Line item 4607 (Equipment):* It was pointed out that this will go down by 16.97% as they are
13 only intending to replace their line striping machine.

14
15 *Line item 4098 (Overtime pay):* Selectman Hargreaves stated he did not understand why
16 overtime pay was increasing when they had only spent \$18,000 to date. Mr. Russell stated it
17 should be based on the three year average.

18
19 *Line item 4242 (Street Lining):* Selectman Hargreaves asked whether there was any way
20 they could do this in the spring as the lines have worn off by then. Mr. Russell explained
21 why they do it in the fall, and a discussion took place, with Mr. Wholley providing other
22 reasons for not doing this in the spring.

23
24 *Line item 4245 (Bituminous Concrete):* Selectman Hargreaves was told that they have
25 expended \$39,615 to date.

26
27 *Line item 4247 (Crushed Stone):* Selectman Hargreaves obtained confirmation that nothing
28 has been spent so far on this item. Mr. Wholley stated they will be buying 1 ¼ stone for use
29 where they wash the trucks and they will spend it this year.

30
31 Mr. Russell asked Mr. Wholley to explain where they would be using the bituminous
32 concrete, and he provided a list of the roads where they felt it would be best used. In
33 response to Selectman Hargreaves, he stated they would probably do the work the last week
34 of September or the first week of October.

35
36 *Line item 4268 (Sidewalk Maintenance):* Mr. Wholley stated that the money for this item has
37 been expended this year, but that the paperwork is being processed at present.

38
39 ***Solid Waste (a/c 50200, page 168 – 171)***

40 *Line item 4400 (Contracted Services):* Mr. Russell pointed out there was a decrease of
41 \$35,223.

42
43 He also pointed out that Testing (line item 4648 has gone down).

1 Chairman McBride asked if the tonnage has gone and Finance confirmed that it had gone
2 down a little due to obtaining a better price for the CRT disposal. Mr. Russell provided
3 information that the company offered to drop the price half way through the contract.
4

5 *Line item 4400 (Contracted Services):* Mr. Russell confirmed for Selectman Hargreaves that
6 the scale certification and scale license was not the same thing. He explained that the
7 certification is done twice/year and license is the State fee.
8

9 Mr. Wholley announced that there would be a Household Hazardous Waste day this Saturday
10 8th September at the DPW from 8 a.m. until 1 p.m. He stated that there is a list distributed
11 with the school children, and also it can be found on the local TV channel and on the Town
12 web site.
13

14 Referring to line item 4400, Selectman Hargreaves asked about refrigerators and a/c units
15 which were disposed of. Mr. Russell explained that these go in the metal pile and the
16 disposal cost is taken care of by the seller. There followed a discussion about Freon.
17

18 *Line item 4098 (Overtime pay):* Mr. Russell stated that his calculations for this item were
19 incorrect and that the figure has changed from \$11,243 to \$10,368.
20

21 Mr. Russell stated the Town could save \$182,000 if they could increase recycling in town.
22 He provided figures for other towns and stated the State would like to see towns recycling
23 40%. He also provided comparison costs for disposing of regular trash versus recycling.
24 Selectman Hargreaves suggested erecting signs showing the costs of each to increase
25 awareness of taxpayers.
26

27 Mr. Russell stated the number of solid waste permits is pretty stable in response to a query
28 from Chairman McBride. He also informed Selectman Hargreaves that trash haulers separate
29 trash. Selectman Lyons stated that there is something wrong if other communities can
30 recycle as much as 50% and Salem is only at 12%, and asked this to be put on the agenda for
31 a future meeting.
32

33 *Line item 4648 (Testing):* Mr. Russell explained for Selectman Barnes that testing in 2008
34 will all be done on site. He stated he did not know who on Town staff receives the reports on
35 testing from CMA for all accounts where testing is mentioned. Mr. Russell explained why
36 the amount was higher last year. Ms. Savastano stated she thought it was primarily the
37 Police Department, DPW who are involved and she offered to check this out.
38

39 ***Parks and Properties (a/c 50300, page 172 – 175)***

40 *Line item 4092 (Temporary pay):* Mr. Russell stated he was asking the Board to increase the
41 hourly rate from \$9/hour to \$10/hour.
42

43 *Line item 4465 (Expansion and Development):* Mr. Russell explained that the items shown in
44 the backup under this line item had been in the budget last year, but they had not been able to
45 do the work. He stated they had used the money instead for installing water lines which they

1 had intended to ask for this year; therefore the work on the cemetery has been put in this
2 year.

3
4 *Line item 4382 (Flowers – TF):* Selectman Hargreaves asked for an explanation of this line
5 item, and Mr. Wholley explained they could only spend the interest received from the money
6 in the fund and Chairman McBride clarified that there is an offset in revenue somewhere in
7 the budget.

8
9 *Line item 4440 (Equipment Rental):* It was confirmed for Selectman Hargreaves that nothing
10 has been spent to date in this line item.

11 *Line item 4607 (Equipment):* Mr. Russell explained for Selectman Hargreaves what mower
12 would be replaced and what they would use it for. A brief discussion followed regarding the
13 use of staff and what areas were mowed.

14
15 ***Street Lighting (a/c 50400, page 176 – 177)***

16 It was pointed out that this line was down due to more efficient LED lights and the 2007 rate
17 was used. Selectman Hargreaves asked who maintains traffic signals and it was confirmed
18 that Mr. Russell sets the cycle. Selectman Hargreaves specified a particular set of lights
19 which he had a problem with and Mr. Russell stated this was on a timer and he would take a
20 look at this.

21
22 ***Capital Improvements (page 211)***

23 ***Public Works Equipment Replacement (a/c 4729)***

24 Mr. Russell spoke about the need to replace trucks due to salt corrosion etc. He stated he had
25 asked the Chief Mechanic to look at what they would get for trading in the trucks as opposed
26 to sending them to auction. He pointed out they would re-condition the equipment for the
27 trucks and re-use it and this would save \$25 – 30,000 compared to purchasing new snow
28 plow equipment.

29 He also explained they wished to purchase tractors and stated the tractors are used to
30 maintain the sidewalks to keep schools open, and are now used 12 months of the year with
31 different attachments. Selectman Hargreaves asked if they had looked at leasing the T1
32 tractor and Mr. Russell confirmed they had. A discussion followed on the merits of leasing
33 the vehicles or extending the lifecycle of some vehicles. Chairman McBride stated the Board
34 can discuss these options. There was also a discussion on a pressure washer to help with the
35 longevity of the vehicles, and also a discussion about the need for the dump trucks and
36 employee safety.

37
38 ***Site Remediation (a/c 4994)***

39 Chairman McBride confirmed that this was what Selectman Barnes had previously referred
40 to and that it needed to be clarified.

41
42 This concluded the budget presentations for the evening. Chairman McBride stated he would
43 like the board to vote on his suggestion of sending a letter to the Governor requesting he
44 appeal the decision to delay the widening of I93.

45
46 **MOTION:** by Selectman Hargreaves

1 **To agree that the Board of Selectman will write to the Governor of the State of New**
2 **Hampshire requesting he appeal the decision to delay the widening of I93**

3 **SECOND:** Selectman Barnes

4 Chairman McBride stated this was a safety issue. Selectman Barnes stated if they delay
5 construction it will affect work on the Town road program.

6 **VOTE:** 5-0-0

7 The motion carried unanimously.

8 Chairman McBride asked Dr. LaBranche to draft the letter.

9
10 Selectman Hargreaves asked Dr. LaBranche what the tax rate would be if the budget was not
11 cut and the Town Manager offered to put the information together for the next meeting on
12 Monday.

13
14 Selectman Hargreaves stated he wished to announce that the local access TV stations would
15 be looking at providing closed captioning for committee meetings for the benefit of residents
16 who are deaf.

17
18 • **UPCOMING MEETINGS**

- 19 ○ September 10, 2007
- 20 ○ September 13, 2007

21
22 **MOTION:** by Selectman Hargreaves

23 **Motion to adjourn the meeting**

24 **SECOND:** Selectman Roth

25 **VOTE:** 5-0-0

26
27 Without further business, Chairman McBride adjourned the meeting at 10:20 p.m.

28
29 Notes/Minutes Taken by: Sandra Maxwell

30
31 Approved: Board of Selectmen

32
33 Date: September 17, 2007